

**College of Engineering Curriculum Committee**  
**August 28, 2018 – 12:45-2:00 p.m., Driftmier 102**

**Attendees:**

*Voting Members:*

Dr. Hitesh Handa, CMB  
Dr. Mable Fok, ECE  
Dr. Bill Tollner, ECAM

*Ex-officio members:*

Dr. Ramaraja Ramasamy, Associate Dean for Academic Programs and Assessment  
Dr. Sidney Thompson, School Chair, ECAM  
Dr. Fred Beyette, School Chair, ECE  
Dr. James Warnock, School Chair, CMB  
Julie Cook, Academic Manager  
Margaret Sapp, Graduate Program Administrator

*Guest:*

Dagmar Nelson, ECAM Academic Advisor

The initial meeting of the College Curriculum Committee for the 2018-19 academic year opened at 12:45 a.m. on Tuesday, August 28<sup>th</sup>.

General introductions of the members and other participants were made.

The Minutes of the April 25, 2018 meeting were approved.

Updates and Announcements:

- Julie Cook distributed summaries of the actions taken by the Committee for academic year 2017-18 highlighting those courses still under review in CAPA and answered questions about the information shared. She also distributed an initial summary sheet of a single CAPA entry made for 2018-19 as an edit to an action taken by the College Curriculum Committee in January 2014 that was not correctly updated in CAPA.
- Bill Tollner shared information he has received in draft regarding the University implementation of a “Data Literacy” requirement and how that is proposed to be implemented in a group of courses rather than a single course. A learning objective that Dr. Tollner indicated would need to be included is Ethics in addition to others he believes are already addressed in CENGR degree programs.

Dr. Bill Tollner was selected as the Chairperson of the College Curriculum Committee for 2018-19.

The Committee reviewed the following course proposals:

- CMB Submission:
  - BIOE 8XXX-Multiscale Biomechanics
    - An amendment to the original proposal was approved to state that “this course is an approved elective for any CMB graduate program of study.”
    - The proposal as amended was approved. Dr. Handa will provide Julie Cook with a preferred course number prior to submission based on the School’s preference for course sequencing.
- ECE Submission
  - During the discussion regarding consideration of ENED 8XXX (see below), the Committee dialogued about proposed course submissions that are tied to one of the Institutes within the College. The Committee reiterated the decision made last academic year by the prior year Committee that such course proposals would be submitted to the College Curriculum Committee by the School Committee of the initiating instructor.
  - The Committee approved a motion that the respective School Chair will invite the initiating instructor for a course proposal to attend the College Curriculum Committee as a guest when his/her proposal is on the agenda for approval.
  - ENED 8XXX-Introduction to Systemic Literature Review and Meta-Analysis
    - After discussion about this proposal, the Committee voted to table the item and return it to the School Committee for review and suggested edits regarding prerequisites.
  - INFO 4XXX—Introduction to Industrial Internet of Things
    - An amendment was approved to add “IIoT” at the end of the Course Title to now read “Introduction to Industrial Internet of Things(IIoT)”.
    - The proposal was approved as amended for submission to CAPA.
- Old Business—none.
- New Business—none

Next meeting will be held on Tuesday, September 18, 2018 from 12:45-2:00 p.m. in Driftmier 102.

The meeting adjourned at 1:40 p.m.